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PARISH COUNCIL MEETING AGENDA AND SUMMONS

All members of the Council are summoned to attend the Meeting of **GREAT EASTON & TILTY PARISH COUNCIL**, to be held in the **Function Room of the Three Horseshoes pub, Duton Hill, on Thursday 27 November 2025 at 7.00pm** for the transaction of business as set out below.

For the agenda pack and a digital copy of this agenda please scan the QR code above, which will take you to our website.

Council Meetings and the Public

The Parish Council meeting is a formal meeting held in public and is for the purpose of transacting the business on the agenda below. Members of the public and press are warmly welcomed to attend but are requested to advise the Clerk of their attendance in advance if possible on parish.clerk@greateastonparishcouncil.co.uk or 01371 404220.

Any members of the public wishing to address the Council during the formal meeting must make the Chair aware of their intention before the meeting starts. Members of the public may ask questions and comment on matters on the agenda during the allotted time in the Public Participation Session (item 4). Please raise your hand to speak and address questions and statements to the Chairman. If you wish to raise matters not on the agenda, the Chairman will decide whether to allow this.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Signed *Tristan Martens, Chairman*

Agenda and summons prepared by *Kate Rixson*, the Clerk to the Parish Council, and issued on 21 November 2025

*indicates that there is a related document which may be supplied on request.

	Welcome to the Parish Council meeting
1	Apologies for absence. If accepted, the reasons for absence to be approved by resolution.
2	Declarations of interest Members to declare pecuniary and non-pecuniary interests in agenda items.
3	Minutes of previous meeting* To receive, consider, approve and sign as a correct record the minutes of the Parish Council meeting held on Thursday 25 September 2025
4	Public participation session Under Standing Order 3.d. there will be a time limit for questions of 3 minutes per person per item on the agenda.

	The Chairman will at his discretion decide whether the council is able to answer any question(s) or note them and respond after the meeting.
5	District and County Councillors' Reports if councillors are present
6	Chair's report and to receive councillors' reports on progress on action points from previous meetings. New placement for Great Easton beacon Parking next to Tilty church – action to progress Speeding issues
7	Clerk's report on items not listed separately*
8	Neighbourhood Plan – report and decisions • Report on progress. • To consider and approve next steps
9	To approve the Terms of Reference of the Parks Working Group*
10	Parks Working Group – report and decisions • Report on progress • Moving beacon to Great Easton park and progress on Rivershed (Burns Playing Field) • To receive recommendations/advice and decide steps
11	Parish Council financial reports* Documents will be available at the meeting and beforehand from the website or on request • To receive a summary of receipts and payments up to 31 October 2025 • To note the reconciliation between bank statements and cash books, and the balances/reserve held by the council.
13	To consider the parish council draft budget for 2026-27 and approve if agreed*
14	Financial Decisions • To replace the union flag for the flagpole at the Village Hall: to include approval of disposal of previous worn-out flag, and purchase new flag at a cost of up to £45 see Flagmakers • To approve payments as follows; ○ Cost of purchase approximately £130 plus VAT plus shipping for a sign for the Rivershed at Burns Playing Field acknowledging funding from HM Government towards the cost of renovation in 2024-25. Note: a sign acknowledging this funding source is a condition of the grant award. The price is based on the following wording: "2025 Renovated by the Great Easton and Tilty Parish Council with support from the UK Government". ○ Approve a standing order of £12 a year to the Friends of Historic Essex (volunteers supporting the Essex Records Office). Note: a payment of £12 to FHE was approved at the start of the year and all standing orders/direct debits are reviewed annually. ○ Any other payments reported by the clerk in the meeting which are notified to the council after issue of the agenda • To allocate an allowance to the Chairman to cover the cost of a token gift and/or modest hospitality for the internal auditor, the total to be reported in the meeting. Note: The council has no powers to buy gifts or entertain. The internal auditor role has been carried out without payment, by a volunteer, for several years.

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Planning applications, decisions made and progress on planning matters - to include applications notified after agenda is published.

To consider commenting on applications and appeals notified:

Planning applications for consultation:

<i>Application</i>	<i>Purpose</i>	<i>Address</i>	<i>Deadline to comment</i>
25 2674 LB	Install Gigaclear connection	Little Gerrans, Andrews Farm	24-Nov
25 3015	demolish+new house	Woodlands, Grange Grn	08-Dec

Decisions made:

25/2157/FUL	Tudor Cottage Mill End Gn	garage conversion to house	approved
25/2199/FUL	Muscombs, Broxted Rd	house	withdrawn
25/2393/CLE	Unit 1, Marshes, Cherry St	storage	refused
25/2223/FUL	Chapters Barn, Wolseys Chase, Duton Hill	change of use to single dwelling	approved
252336/OP	Land south of Gallows Green Rd	access/development 5 houses	refused

Awaiting decision:

25/2348/FUL	Land at Radley's End	2 houses
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Appeals:

25 00023/REF and 25/00026	The Dairy, Grange Gn	installation solar panels	dismissed
25/00017/ENFNOT	The Dairy, Grange Gn	against enforcement notice	in progress
25/00058/REF (25/1086 refused)	Woodlands, Grange Gn	one dwelling	start date 23 Sept 25

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Receive representatives' reports (for items not shown separately on the agenda)

- Open spaces (for playing fields see Parks Working Group report)
- Footpaths, road safety and highways
- River interests
- Airport
- Community activities and events
- Easton AFC (formerly DUFC) and Laundry Lane sports field
- IT, website and communications

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Items to be included in future agendas and in the Five Parishes Magazine

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Date and venue of next meeting to be confirmed – Thursday 15 January 2026 at 7 pm

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Motion that in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting due to the confidential nature of the following agenda item.

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To note the retirement of the Proper Officer and agree actions required

Chairman to close council meeting.