

## GREAT EASTON AND TILTY PARISH COUNCIL MEETING 27 March 2025 AGENDA, NOTICE AND SUMMONS

All members of the Council are summoned to attend the meeting of **GREAT EASTON & TILTY PARISH COUNCIL**, to be held in **Great Easton Village Hall**, on **Thursday 27 March 2025 at 7pm** for the transaction of business as set out below.

-----

### Meetings and the Public

**Members of the public and press are warmly welcomed to attend but are requested to kindly advise the Clerk of their attendance in advance if possible on [parish.clerk@greastonparishcouncil.co.uk](mailto:parish.clerk@greastonparishcouncil.co.uk) 01371 404220 or 07984 014611.**

You are permitted to ask questions and comment on matters on the agenda during the allotted time in the Public Participation Session. Please raise your hand to speak and address questions and statements to the Chairman. If you wish to raise matters not on the agenda, the Chairman will decide whether to allow this.

If the Council needs to deal with sensitive or confidential issues it may decide by a resolution to exclude the press and public for the period of the discussion.

Signed

*Tristan Martens, Chairman*

Prepared by *Kate Rixson*, the Clerk to the Parish Council, and issued on 22 March 2025

	<b>Meeting to be opened by the Chairman</b>
1	<b>Apologies for absence.</b> If accepted, the reasons for absence to be approved by resolution.
2	<b>Declarations of interest</b> Members to declare pecuniary and non-pecuniary interests on agenda items.
3	<b>Minutes of previous meetings</b> To receive, consider, approve and sign as a correct record the minutes of the meeting on Thursday 23 January 2025.
4	<b>Public participation session</b> Members of the public may speak on any issue on the agenda or, at the chair's discretion, on matters which are not on the agenda. The Chairman will exercise his discretion to decide whether the council answers any question. There is a 15-minute time limit for this session and a limit of 3 minutes per person per item.
5	<b>District and County Councillors' Reports if councillors are present</b>
6	<b>Chair's report and to receive reports from councillors on action points from previous meetings, including:</b> <ul style="list-style-type: none"><li>• Parking next to Tilty church</li><li>• Other matters arising since the last meeting</li></ul>
7	<b>Clerk's report on items not listed separately on the agenda and on action points from previous meetings.</b>

8	<p><b>Neighbourhood Plan Steering Group</b></p> <ul style="list-style-type: none"> <li>• Report on steering group plans and activities</li> <li>• To approve proposals from the group as notified in the meeting including reimbursing expenses</li> </ul>
9	<p><b>Parish Council financial Reports and Decisions</b></p> <ul style="list-style-type: none"> <li>• To note the bank statements (reviewed by councillors), the receipts and payments since last meeting and in the year to date, bank reconciliation and balances</li> <li>• To note the arrangements for the annual accounts and audit</li> </ul>
10	<b>To set up a working/advisory group for the Great Easton playground site and appoint members.</b>
11	<b>To consider risks affecting the council and approve the revised risk register</b>
12	<p><b>Financial Decisions</b></p> <ul style="list-style-type: none"> <li>• To approve the purchase of playground equipment for the Great Easton playground to the value of £6,400 including installation costs.</li> <li>• To ratify the acceptance of the estimate of £1,873 for a steel door and frame for the Rivershed (building on Burns playing field), to be met from the UK Shared Prosperity Fund grant</li> <li>• Consider grants to charities including Marie Curie and Buffy Bus in response to their requests</li> </ul>
13	<b>To appoint a councillor representative to liaise over twinning arrangements with Cosuenda</b>
14	<p><b>Planning applications, decisions and progress on planning matters</b> – a written report will be available.</p> <ul style="list-style-type: none"> <li>• To consider commenting on applications and appeals notified, including the following:  <b>UTT/25/0475 and 0476 – The Dairy</b>, Tilty Grange – solar panels. Comments by 9 April.  <b>UTT/25/0441 – Kiffords</b>, Dunmow Rd -- convert garage to annex and other changes. Comments by 31 March  <b>UTT/25/0569/LB – Blamsters Hall</b> - add secondary glazing. Comments by 3 April</li> <li>• To consider whether to apply for a Certificate of Lawful Use for the Rivershed at a fee of approximately £147. The district council advises that this is not essential as the future use of the building is in the same “use class” as the existing use, for planning purposes, but that it would protect the council.</li> </ul>
15	<p><b>Receive representatives’ reports (for items not shown separately on the agenda)</b></p> <ul style="list-style-type: none"> <li>• Open spaces, playing fields and trees. To note that a request has been made for a memorial bench on Burns Playing Field.</li> <li>• Footpaths, road safety and highways</li> <li>• River interests</li> <li>• Airport</li> <li>• Community activities and events including for 80<sup>th</sup> anniversary of VE Day</li> <li>• Easton AFC (formerly DUFC) and Laundry Lane sports field</li> <li>• IT, website and communications</li> </ul>
16	<b>Items for inclusion on next meeting’s agenda or in the Five Parishes Magazine</b>
17	<b>To confirm the date and place of the Annual Parish Meeting of Great Easton parish and the Annual Parish Council meeting as Thursday 29 May 2025 at 7 pm. Venue to be advised on the agenda.</b>
	<b>Chairman to close meeting</b>