

GREAT EASTON AND TILTY PARISH COUNCIL MEETING 26 September 2024

AGENDA, NOTICE AND SUMMONS

All members of the Council are summoned to attend the meeting of **GREAT EASTON & TILTY PARISH COUNCIL**, to be held in **Great Easton Village Hall**, on **Thursday 26 September 2024 at 7.00pm**, for the transaction of business as set out below.

Meetings and the Public

Members of the public and press are warmly welcomed to attend but are requested to kindly advise the Clerk of their attendance in advance if possible on parish.clerk@greateastonparishcouncil.co.uk or 01371 404220.

You are permitted to ask questions at the meetings, during the allotted time in the Public Participation Session.

Please raise your hand to speak and address questions and statements to the Chairman.

If the Council needs to deal with sensitive or confidential issues it may decide by a resolution to exclude the press and public for the period of the discussion.

Supporting documents will be provided for items marked * and can be obtained from the Clerk whose contact details are shown above.

Signed

Tristan Martens, Chairman

Prepared by *Kate Rixson*, the Clerk to the Parish Council, and issued on 20 September 2024

	Meeting to be opened by the Chairman
1	Apologies for absence If accepted, the reasons for absence to be approved by resolution.
2	Declarations of interest Members to declare pecuniary and non-pecuniary interests on agenda items.
3	Minutes of previous meetings To receive, consider, approve and sign as a correct record the minutes of the meeting held on Thursday 25 July 2024*.
4	Public participation session Members of the public may speak on any issue on the agenda or, at the chair's discretion, raise issues not on the agenda. The Chairman will at his discretion decide whether the council answer any question. There is a 15-minute time limit for this session and a limit of 3 minutes per person per item. See Standing Order 3d.
5	District and County Councillors' Reports if councillors are present
6	Chair's report and to receive reports from councillors on action points from previous meetings, including: <ul style="list-style-type: none">• Village Green – recent damage and see item 11 below• Parking next to Tilty church
7	Clerk's report on items not listed separately on the agenda* A written report will be available.

8	<p>Neighbourhood Plan</p> <p>Chair to report on outcome of meeting on 5 September with a RCCE adviser and Cllr Haynes. Council to consider next steps and note the forthcoming meeting of the Neighbourhood Plan Steering Group on 3 October 2024 in The Swan Function Room.</p>
9	<p>To consider requesting a 20mph speed limit</p>
10	<p>To consider in relation to Burns Playing Field</p> <ul style="list-style-type: none"> • How to consult on the regeneration of the Playing Field and its facilities • clerk to confirm likely dates for repairs, cleaning and weeds/brush clearance • to delegate to the clerk the decision on accepting a quotation for professional cleaning after the repairs, to enable use of its facilities by the Community Payback Scheme
11	<p>Proposal to put up wooden posts, of a design which allows easy replacement, along roadside edge of Great Easton Village Green*</p>
12	<p>Proposal to join the Friends of Historic Essex at a cost of £10 per year*</p>
13	<p>Proposal to make a grant to the Five Parishes Baby and Toddler Group</p> <p>Note from the Clerk: the council decided on 29 February 2023 to make a grant of £650 (Minute reference 02.24.14). This was paid in August 2024 by meeting the group's invoices for hall hire from January to June 2024, with a balance of £80 not yet paid.</p>
14	<p>Approve a Document Retention and Disposal Policy in the form of the SLCC model document*</p>
15	<p>Approve a procedure and application form for requesting grants and donations from the parish council*</p>
16	<p>Parish Council financial reports and Decisions*</p> <p>16.1 To note the bank statements (reviewed by councillors), the receipts and payments since last meeting and in the year to date</p> <p>16.2 To note bank reconciliation and balances/reserve.</p> <p>16.3 To note the comparison of actual and budgeted income and spending for the year to date</p> <p>16.4 To approve or ratify other payments as required. A list will be circulated before or at the meeting.</p>
17	<p>Village Hall</p> <ul style="list-style-type: none"> • to note income and outgoings*, bookings and maintenance • to propose a meeting of the trustee committee on Thursday 17 October at 7pm
18	<p>Planning applications, decisions and progress on planning matters – a written report will be available.</p> <ul style="list-style-type: none"> • To consider supporting the Restore Easton Park campaign • To consider commenting on the revised draft Local Plan ("Regulation 19" stage) • To consider commenting on applications and appeals notified, including those received after service of the agenda.
19	<p>Receive representatives' and other reports (for items not shown separately on the agenda)</p> <ul style="list-style-type: none"> • Open spaces (to include playing fields/play areas and trees) • Local Plan briefing by Uttlesford District Council for parish/town councils • Footpaths, road safety, highways and public rights of way including around Coldharbour Lakes • River interests • Airport • Community activities and events • DUFC • IT, website and communications
20	<p>Items for inclusion on next meeting's agenda or in the Five Parishes Magazine</p>
21	<p>Date of next meeting to be confirmed as Thursday November 2024 at 7 pm, and to decide venue.</p>
22	<p>Chairman to close meeting</p>