

GREAT EASTON AND TILTY PARISH COUNCIL MEETING 25 July 2024

AGENDA, NOTICE AND SUMMONS

All members of the Council are summoned to attend the meeting of **GREAT EASTON & TILTY PARISH COUNCIL**, to be held in **The Function Room at the Three Horseshoes pub, Duton Hill**, on **Thursday 25 July 2024 at 7.00pm**, for the transaction of business as set out below.

Meetings and the Public

Members of the public and press are warmly welcomed to attend but are requested to kindly advise the Clerk of their attendance in advance if possible on parish.clerk@greateastonparishcouncil.co.uk or 01371 404220.

You are permitted to ask questions at the meetings, during the allotted time in the Public Participation Session. Please raise your hand to speak and address questions and statements to the Chairman.

If the Council needs to deal with sensitive or confidential issues it may decide by a resolution to exclude the press and public for the period of the discussion.

Signed

Tristan Martens, Chairman

Prepared by *Kate Rixson*, the Clerk to the Parish Council, and issued on 19 July 2024

	Meeting to be opened by the Chairman
1	Apologies for absence from the Annual Parish Council Meeting. If accepted, the reasons for absence to be approved by resolution.
2	Declarations of interest Members to declare pecuniary and non-pecuniary interests on agenda items.
3	Minutes of previous meetings To receive, consider, approve and sign as a correct record the minutes of the meeting held on Thursday 30 May 2024.
4	Public participation session Members of the public may speak on any issue on the agenda or, at the chair's discretion, raise issues not on the agenda. The Chairman will at his discretion decide whether the council answer any question. There is a 15-minute time limit for this session and a limit of 3 minutes per person per item. See Standing Order 3d.
5	District and County Councillors' Reports if councillors are present
6	Chair's report and to receive reports from councillors on action points from previous meetings, including: <ul style="list-style-type: none">• Village Green – progress on repairs to verge• Parking next to Tilty church
7	Clerk's report on items not listed separately on the agenda A written report will be available.
8	Neighbourhood Plan Clerk to report on progress towards an informal public meeting with a RCCE adviser and Cllr Haynes. To discuss publicity for the meeting.

9	<p>To consider holding parish council meetings every other month through the year</p> <p>It is proposed to fix meetings for January, March, May, July, September and November whilst recognising that occasionally an extra meeting may be needed to consider urgent matters. To review the clerk's delegated powers to reflect less frequent meetings (a revised Scheme of Delegation to be considered as soon as possible).</p>
10	<p>Proposals for the regeneration of the Burns Playing Field and its facilities</p> <p>To adopt a style of management of the playing field which complies with the duty of parish councils to encourage biodiversity (Environment Act 2021), to include considering grass-cutting, trees and weed control.</p>
11	<p>Mirror on Tilty Church Lane</p> <p>To approve purchase and installation of a mirror to help drivers emerging from Church Lane. The meeting will be advised of the cost.</p>
12	<p>Proposal to join the 100 Parishes Society at a cost of £10 per year</p>
13	<p>Proposal that the council agree to buy an item of play equipment for the Great Easton playing field at a cost of approximately £10,000</p>
14	<p>Proposal to order three Remembrance Day poppy wreaths</p> <p>Cost per item between £20 and £50. The order form will be available in the meeting.</p>
15	<p>Parish Council financial reports and Decisions</p> <p>Details will be available at the meeting and beforehand if requested from the clerk</p> <ul style="list-style-type: none"> • To note the bank statements (reviewed by councillors), the receipts and payments since last meeting and in the year to date, bank reconciliation and balances/reserve. • To approve or ratify other payments as required. A list will be circulated before or at the meeting
16	<p>Village Hall report - to note income and outgoings, bookings and maintenance.</p>
17	<p>Planning applications, decisions and progress on planning matters – a written report will be available. To consider commenting on applications and appeals notified, including those received after service of the agenda:</p> <p>Applications:</p> <p>UTT/24/1455/FUL – Maysland Farm, Dunmow Road – demolition and conversion to 1 self-build dwelling - Amendments to scheme approved under UTT/23/2899/FUL (comments due by 12 August)</p> <p>UTT/24/1664/HHF – Wheatlands, The Endway – 2-bay garage and storage shed – Alternative scheme to previously approved UTT/22/0402/HHF (comments by 31 July)</p> <p>UTT/24/1703/FUL – south of the Old Post Office, Dunmow Road – new self-build dwelling (comments by 5 August)</p> <p>UTT/24/1748/FUL – Folly View, Broxted Rd, Great Easton – extension and dormer windows (comments by 12 August).</p> <p>UTT/24/1678/FUL – Tilty Hall Barn, Cherry St, Duton Hill – change of use to mixed residential and commercial, conversion of barn for use as home office (comments by 16 August)</p>
18	<p>Receive representatives' reports (for items not shown separately on the agenda)</p> <ul style="list-style-type: none"> • Open spaces (to include playing fields and play areas) • Footpaths, road safety and highways • River interests • Airport • Community activities and events • DUFC • IT, website and communications
19	<p>To resolve to exclude the press and public to discuss sensitive matters</p>
20	<p>Items for inclusion on next meeting's agenda or in the Five Parishes Magazine</p>
21	<p>Date and place of next meeting to be confirmed – Thursday 26 September 2024 at 7 pm.</p>
	<p>Chairman to close meeting</p>