

Great Easton & Tilty Parish Council meeting as sole trustee of the Great Easton Parish Hall Fund, registered charity number 295400, on 25 January 2024

Time: 8.45 p.m.

Minutes

Present: Committee members: Tristan Martens (chair and councillor), Marie Benterman (councillor), Peter Neale (councillor) and John Stevens (councillor). Kate Rixson (secretary, taking minutes)

1. Chair's welcome

Tristan Martens opened the meeting and welcomed members of the committee.

2. Banking and finance

2.1 Transfer from TSB to Unity

The committee agreed that most of the balance in the TSB account should be transferred to the Unity Trust Bank account, with the TSB account being used for debit card purchases as a card was not available on the Unity account. All direct debits were currently on the TSB account but could be gradually transferred to Unity.

2.2 Review of income

It was noted that a deficit of income over outgoings was likely to persist even if bookings increased to the maximum, but it was agreed that advertising the hall should be more extensive, including a poster in the hall and in the primary school newsletter. Action: Secretary

2.3 Grant application (capital expenditure)

An application would be made for a grant from the UK Shared Prosperity Fund administered by Uttlesford DC on behalf of the government. The deadline was 15 February. The grant could potentially cover repairs to the roof, exterior refurbishment (soffits, guttering, painting) and interior decoration to make the hall more attractive to hirers. The total amount applied for would be less than £10,000, for projects to be completed by March 2025.

3. Next meeting

To be fixed for late March or early April.

There being no further business the meeting was closed at 9.15 pm.