

**PARISH COUNCIL MEETING
NOTICE
AGENDA AND SUMMONS**

All members of the Council are summoned to attend a Meeting of **GREAT EASTON & TILTY PARISH COUNCIL**, to be held in Great Easton Village Hall on **Thursday 28 March 2024 at 7.00pm** for the transaction of business as set out below.

Meetings and the Public

Members of the public and press are warmly welcomed to attend but are requested to advise the Clerk of their attendance in advance if possible on parish.clerk@greateastonparishcouncil.co.uk or 01371 404220.

You are permitted to ask questions at the meetings, during the allotted time in the Public Participation Session. Please raise your hand to speak and address questions and statements to the Chairman.

Documents relating to agenda items are available to members of the public and press and should be requested from the clerk before the meeting.

The Council may decide by a resolution to exclude the press and public if it needs to discuss sensitive or confidential issues (under the Public Bodies (Admission to Meetings) Act 1960 s1(2)). If it does this, it will give a reason in the resolution.

Signed

Tristan Martens, Chairman

Agenda and summons prepared by *Kate Rixson*, the Clerk to the Parish Council, and issued on 22 February 2024.

	MEETING to be opened by the chairman
1	Apologies for absence. If accepted, the reasons for absence to be approved by resolution.
2	Declarations of interest Members to declare pecuniary and non-pecuniary interests in agenda items.
3	Minutes of previous meeting To receive, consider, approve and sign as a correct record the minutes of the Parish Council meeting held on 29 February 2024
4	Public participation session Time for this session is limited to 15 minutes (3 minutes per person per item).
5	District and County Councillors' Reports if councillors are present
6	Chair's report, to receive reports on progress and decide next steps including: <ul style="list-style-type: none">• Village Green – Progress on repairs to verge• War memorial lettering – Report on progress on quotes• Parking next to Tilty church• Tree surgery – Progress
7	Clerk's Report A written report will be available before the meeting.

8	<p>Neighbourhood Plan and Uttlesford District Council Local Plan for Larger Villages</p> <ul style="list-style-type: none"> • Reports on meeting on 21 March • Report on progress with NP steering Group membership • Decision on whether to allocate a site for 40 homes in the NP, or to allow UDC Local Plan to decide where the site should be. Note: The revised draft Local Plan requires 40 new homes to be built between 2024 and 2041 in the Great Easton village area.
9	<p>Parish council financial reports and decisions</p> <p>Details will be available at the meeting and beforehand if requested from the clerk.</p> <ul style="list-style-type: none"> • To note spending and receipts for the year to date and since last meeting, bank reconciliation and balances/reserve. • To approve renewal of Parish Online annual subscription £37.80 (due) and ratify purchase of toner cartridge 28 Feb 2024 £117.66 including VAT (to be shared with Broxted Parish Council), and any other payments notified after the publication of this agenda as advised in the meeting.
10	<p>Approval of budget 2024-25</p> <p>A draft will be available at the meeting and beforehand if requested from the clerk.</p>
11	<p>Approval of publication scheme</p> <p>To comply with legal requirements under the Freedom of Information Act 2000. A draft using the Information Commissioner’s Office template and advice will be available at the meeting and beforehand if requested from the clerk.</p>
12	<p>Approval of privacy policy</p> <p>To comply with the UK GDPR and Data Protection Act 2018 and to meet ICO requirements. A draft using the ICO’s template and advice will be available at the meeting and beforehand if requested from the clerk.</p>
13	<p>Decision on repair or removal of the slide in Great Easton playground</p>
14	<p>Decisions relating to the former pavilion on Burns Playing Field and a Men’s Shed</p> <ul style="list-style-type: none"> • Report on meeting with Essex Men’s Sheds Network representative • Decision on whether and how to take first steps in setting up the project. • Consideration of maintenance/repairs on the pavilion • Decisions on looking for grant-funding and requesting help from the Community Payback scheme.
15	<p>To decide on comments to be submitted regarding planning applications and appeals - to include applications notified after agenda is published. A note on the outcome and progress of current applications will be available.</p> <p>UTT/24/0628 – Knowlebury, Gallows Green Road – extension</p> <p>Appeal ref 3329214 against refusal of UTT/23/0601/FUL – Nevilles Farm Mill End Green - application to build one agricultural worker’s dwelling. Deadline for additional comments 15 April 2024, hearing fixed for 14 May 2024</p>
16	<p>Village Hall report</p> <p>To include finances, bookings and maintenance.</p>
17	<p>Receive representatives’ reports (for items not shown separately on the agenda)</p> <ul style="list-style-type: none"> • Open spaces (to include playing fields and play areas) • Footpaths, road safety and highways • River interests • Airport • Community activities and events • DUFC • IT, website and communications
18	<p>To confirm date of next meeting as Thursday 30 May 2024 which will be the Annual Parish Assembly/Meeting of Great Easton parish and the Annual Parish Council Meeting</p>
	<p>Chairman to close meeting</p>

