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**PARISH COUNCIL MEETING
NOTICE
AGENDA AND SUMMONS**

All members of the Council are summoned to attend a Meeting of **GREAT EASTON & TILTY PARISH COUNCIL**, to be held in Great Easton Village Hall on **Thursday 26 October 2023 at 7.00pm** for the transaction of business as set out below.

Meetings and the Public

Members of the public and press are warmly welcomed to attend but are requested to advise the Clerk of their attendance in advance if possible on parish.clerk@greateastonparishcouncil.co.uk or 01371 404220.

You are permitted to ask questions at the meetings, during the allotted time in the Public Forum. Please raise your hand to speak and address questions and statements to the Chairman.

Documents relating to agenda items are available to members of the public and press and should be requested from the clerk before the meeting.

The Council may decide by a resolution to exclude the press and public if it needs to discuss sensitive or confidential issues (under the Public Bodies (Admission to Meetings) Act 1960 s1(2)). If it does this, it will give a reason in the resolution.

Signed

Tristan Martens, Chairman

Agenda and summons prepared by *Kate Rixson*, the Clerk to the Parish Council, and issued on 20 October 2023.

	PARISH COUNCIL MEETING to be opened by the chairman
1	Apologies for absence. If accepted, the reasons for absence to be approved by resolution.
2	Declarations of interest Members to declare pecuniary and non-pecuniary interests in agenda items.
3	Minutes of previous meeting To receive, consider, approve and sign as a correct record the minutes of the Parish Council meeting held on 28 September 2023
4	Chair's report, to receive reports on progress and decide next steps including: <ul style="list-style-type: none">• Highways – hedges on B184 (Snow Hill to Duton Hill) and at Duton Hill/Cherry St• Village Green – measures to protect the green from damage; parking issues; war memorial renovation.• Parking next to Tilty church (Note: Other Clerk action points to be covered under Item 8 below)
5	Public participation session Time for this session is limited to 15 minutes (3 minutes per person per item). See Standing Order 3d.
6	District and County Councillors' Reports if councillors are present

7	Clerk's report on action points not listed separately on the agenda, and correspondence if any A written report will be circulated before the meeting and taken as read (copies will be available).
8	Parish council financial reports and decisions Details will be available at the meeting and beforehand if requested from the clerk. <ul style="list-style-type: none"> To note spending and receipts for the year to date and since last meeting, and balance/reserve. To approve payments as notified before the meeting and to include payments arising after issue of the agenda, including: <ul style="list-style-type: none"> . A list will be circulated at the meeting. To compare actual spending and income in the year to date with the budget for 2023-24.
9	To approve draft salary budget If sensitive or personal issues arise the council may exclude the public and press by resolution.
10	To consider expenditure to support voluntary or charitable bodies, including under s137 Local Government Act 1972, particularly for: <ul style="list-style-type: none"> - Essex and Herts Air Ambulance - Uttlesford Citizens Advice
11	To consider playground safety reports if available
12	To consider report on tree health and safety if available
13	To consider quotation for giant hogweed eradication programme starting in 2024.
14	To decide on comments to be submitted regarding planning applications and appeals - to include applications notified after agenda is published. UTT/23/2620/HHF – The Paddocks, Mill End – proposed front extension. Comments due by 17 November 2023. A written report on the outcome and progress of previous applications will be available.
15	Receive representatives' reports (for items not shown separately on the agenda) <ul style="list-style-type: none"> Open spaces (to include playing fields and play areas) Footpaths, road safety and highways River interests Airport Community activities and events DUFC IT, website and communications
16	Items for inclusion on next meeting's agenda or in the Five Parishes Magazine
17	Date of next meeting to be confirmed as Thursday 16 November 2023 at 7pm (note change of date for November)
	Chairman to close meeting