

Email: parishclerk@greateastonparishcouncil.co.uk

Web: www.greateastonparishcouncil.co.uk

MINUTES

Minutes of the Great Easton and Tilty Parish Council meeting held on Thursday, 16th June 2022 at 6.15 in closed session and in public session from 7pm in Great Easton Village Hall.

Councillors

Cllr T Martens (Chairman) Cllr J England (Vice Chairman)

Cllr C Hurst Cllr F Down

Cllr P Neale Cllr M Claxton

Cllr N Thake Cllr D Hahn

Present: Jackie Deane, Locum Clerk

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Closed session	Staffing matters were discussed, regarding the appointment of a new parish clerk.
	Chairman to open the meeting to the public at 7pm Cllr Hurst left at the end of the closed session at 6.58pm. Present UDC Cllr Tayler and 9 members of the public
	<i>7pm Cllr Hurst left the meeting at the end of the closed session at 6.58pm</i>
06.22.01	APOLOGIES FOR ABSENCE Apologies were received and accepted from Cllrs Claxton, Hurst and Down. Apologies were also received from Cllr Foley.
06.22.02	DECLARATIONS OF INTEREST None.
06.22.03	MINUTES The minutes of the meeting held on Wednesday 25 th May 2022 were agreed as a true record.
06.22.04	PUBLIC PARTICIPATION SESSION 1. Mrs Messer raised concerns over an increasing problem with traffic speeding through the village and that a pet had sadly been run over as a result. Other residents agreed and expressed an interest in forming a Community Speedwatch Group. The Chairman passed on information he had received on what would be required to set up the group. A minimum of 10 volunteers would be needing, with one of the group becoming the dedicated co-ordinator. Monitoring would be done in groups of 3 on a weekly basis, for a minimum of two hours per week. Two or three sites should be identified in advance, within the 30-40mph restricted areas. Action: The Parish Council will put an item in the parish magazine for volunteers to register an interest. No co-ordinator has been nominated but in the first instance, the names should be passed to Mrs Messer. Residents at the meeting who expressed an interest in joining the group were Mr and Mrs McCabe, Mr Hutchings and Mr Mentesh. 2. Mrs McCabe asked if the parish council would be making more comments on the planning application at Pickford's yard and mentioned additional concerns of drainage and the finished building heights which could be overbearing on existing properties.
06.22.05	DISTRICT COUNCILLOR AND COUNTY COUNCILLOR REPORTS Cllr Tayler reported that UDC members have agreed to pay costs to Stansted Airport Ltd in the region of £1.4m costs for a costs award from the Stansted Airport Appeal.

	<p>UDC will acquire 19 new-build flats in Gt Dunmow new-build, on the new Barratts Homes development. The flats will be rented out by UDC Housing Department.</p> <p>Thaxted has had 11 Ukrainian families living in the community and volunteers have developed a support network in their village.</p> <p>Cllr Tayler has been discussing health and social care matters with the CEO, relating to impacts on Uttlesford from the Integrated Health and Social Care Bill. He reported that, in rural areas, there are problems in the integration of care due to county and district boundaries.</p>
06.22.06	<p>MATTERS ARISING FOR REPORT FROM THE LAST MEETING</p> <p>None.</p>
06.22.07	<p>CLERK'S REPORT AND CORRESPONDENCE</p> <p>An advert for the role of Parish Clerk and RFO was posted on the parish council website and with Essex Association of Local Councils.</p> <p>The Chairman and Locum Clerk attended the UDC/Parish Council Forum in Stebbing Village Hall on 6th June. Mr Holt, CEO, and Cllr Martin Foley answered questions from a group of parish councils on the emerging local plan, neighbourhood plans and highways issues. He reported on reasons for the delay of the Regulation 18 Consultation, and future meetings should cover enforcement and highways matters.</p>
06.22.08	<p>VILLAGE HALL</p> <ol style="list-style-type: none"> 1. Cllr Neale had circulated quotes to members on email, to purchase and install a commercial dishwasher for the hall kitchen. RESOLVED to purchase a commercial dishwasher with an integral water softener as specified, to the sum of £1,349.99 + VAT. It was agreed to pay reasonable installation costs. (Proposed by Cllr England, seconded by Cllr Hahn, all agreed) 2. Cllr Hahn reported that Gigaclear have completed works but will return to make good the tarmac to bury cables. 3. The Chairman felt that other maintenance and refurbishment issues should be discussed in more detail. Action: Agenda item to be set to discuss the future management and refurbishment of the hall.
06.22.09	<p>VILLAGE GREEN PARKING AND DAMAGE FROM VEHICLES</p> <p>Cllr Neale had invited residents to attend the meeting to work with the parish council to find a solution to wide vehicles damaging the village green and to suggest how parking could be controlled opposite the church and green. Several comments were received on email and it was agreed that the parish council should investigate the matter further. Action: Parish Council to investigate the process of making changes to the village green and any restrictions on what can be done, both on the green and with parking restrictions. Residents should be contacted for their opinions.</p>
06.22.10	<p>PLANNING APPLICATIONS FOR COMMENT</p> <ol style="list-style-type: none"> 1) UTT/22/1324/FUL - Demolition of existing builders yard structures and conversion of the site for the erection of 9 no dwellings with vehicular access. Little Brocks (Pickfords Yard), The Endway, Great Easton. Initial comments have been made and statutory consultees have submitted comments on heritage and highways matters. RESOLVED to object to the application on historic buildings advice of heritage harm to the Conservation Area. (Proposed by Cllr Neale, seconded Cllr England - unanimous.)

	<p>2) UTT/22/1552/FUL - Proposed conversion of existing house to form 2 no. dwellings – Clarets, Duton Hill. No objection to creating two separate dwellings however, the Parish Council has concerns that this application, when combined with the approved new dwelling might not provide sufficient garden land and parking spaces for all 3 properties.</p> <p>3) UTT/22/1414/HHF - Extension and conversion of existing garage into an annexe – Colletia, Mill End Green Road, Mill End Green. No comment – pending councillor site visit.</p>
06.22.11	<p>PLANNING DECISIONS Noted:</p> <p>1) UTT/22/1198/HHF - Section 73A Retrospective application for a detached open garden structure at Sage Cottage The Endway Great Easton – Refused. Refusal reasons: Due to its scale and form extending the full width of the garden and use of unsympathetic materials, considered to be an overly-large, incongruous feature in the rear garden of the Grade II Listed host contrary to Local Plan Policy ENV2, s16(2) of the Planning (Listed Buildings and Conservation Areas) Act 1990, and the National Planning Policy Framework (2021). The applicant has appealed the decision.</p> <p>2) UTT/22/0724/HHF - Demolition of garage. Raise roof of existing chalet bungalow to allow first floor accommodation within roof space, creating a 1.5 storey dwelling externally. First floor projecting gable to provide entrance canopy and single storey rear extension - Green End, Mill End Green Road, Great Easton. Approved.</p> <p>3) UTT/22/0402/HHF - Construction of detached garage and store – Wheatlands, The Endway Great Easton. Approved.</p> <p>4) UTT/22/0117/OP - Outline application with all matters reserved for the erection of 1 no. dwelling. Land Rear of Butchers Yard, Duton Hill. Refused. Refusal reasons: The intensification of the use of the backland site would cause harm to the living conditions of the present and future occupants of nearby dwellings by way of noise and disturbance. The proposed backland layout undermines the established character of the area, whereby the proposed development would cause the fragmentation of an established garden and a loss of mature landscaping, causing harm to the character and appearance of the countryside. Insufficient information on access and ecology issues.</p> <p>5) UTT/21/2919/OP - Outline application with all matters reserved for the erection of 2 no. dwellings with associated double garages, parking and landscaping. Land Adjacent To The Green Man Mill End Green Road. Refused. Refusal Reasons: The site is in an unsustainable location for development meaning that the future occupants of the dwellings would be solely reliant on the car and that the proposal would add limited vitality to the local town or village. The proposal demonstrates significant adverse impacts to the character and appearance of the rural area.</p> <p>6) UTT/21/3593/CLE - Garage outbuilding The Sparrows Duck Street Cox Hill Great Easton UDC's Approval of a Certificate of Lawfulness was quashed on 8th June by Court Order. The Parish Council has contacted UDC Planning Department with a request to be kept updated on the application status.</p> <p>Action: – When there is a further opportunity to comment on the application, the Parish Council would wish to reiterate the previous points that have been made, with a strong objection.</p>
06.22.12	<p>TILTY CHURCH CAR PARK There was a general discussion over complaints received that the church has decided to close the car park to visitors, except when the monthly service takes place.</p>

	Action: Residents' comments to be collated into a report for the next meeting, with options for further contact with the church to request that the car park is available whenever the church is open and to consider safety issues from cars reversing onto the main Tilty road.
06.22.13	FINANCE RESOLVED for the Chairman to call an Extraordinary Council Meeting on Friday 24 th June at 9am to: 1) To note the monthly finance report on receipts and payments. 2) To ratify payments as advised by the RFO. 4) To agree the Annual Governance and Accountability Return (AGAR) and arrange to display the relevant information on notice boards and the website. The deadline of submission of documents to the external auditor is 1 st July 2022.
06.22.14	APPOINTMENT OF A NEW PARISH CLERK The Chairman reported that two interviews had been held by himself and Cllr England, and a recommendation had been made in the closed session. Members had agreed in the closed session to offer the position to Candidate B with a starting date of 1 st July subject to a 6-month probationary period. The role would be for 10 hours per week at point 15 on the SCP pay scale. Members had agreed in the closed session for back-pay to be paid to the previous clerk.
06.22.15	APPOINTMENT OF REPRESENTATIVES <ul style="list-style-type: none"> • Village Hall – Julia England • Open spaces (to include playing fields and play areas) – Mark Claxton • Footpaths, road safety and highways – Tristan Martens • River interests – Tristan Martens • Airport – Fiona Down • Community activities and events – Peter Neale and Mark Claxton for Great Easton and Claire Hurst for Duton Hill • Dunmow United FC – Trisan Martens • IT, website and social media – David Hahn
06.22.16	REPRESENTATIVES' REPORTS Cllr Hahn reported that details of how to obtain the Stansted Airport drop-of zone parking card are now on the parish council website.
06.22.17	ITEMS FOR INCLUSION ON NEXT MONTHS AGENDA OR IN FIVE PARISHES MAGAZINE Cllr Thake announced her resignation from the Council due to new work commitments. The Chairman thanked for all her hard work. Action: New Clerk to notify UDC of the councillor resignation and receive their notice to advertise on notice boards and the website. To note the action points from this agenda, to be included on the next agenda where appropriate and to contact UDC regarding the Neighbourhood Plan designation area. Parish Magazine update to include a call for volunteers for the Community Speedwatch.
06.22.18	DATE OF NEXT MEETING The next meeting will be held on Thursday, 28 th July 2022 at 7pm in the Village Hall.
	Being no further business, the Chairman closed the meeting at 8.25pm.

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DATE.....