

## EXTRAORDINARY PARISH COUNCIL MEETING

### AGENDA

All members of the Council are summoned to attend the **COUNCIL** meeting of **GREAT EASTON & TILTY PC** to be held in Great Easton Village Hall on **FRIDAY 24<sup>TH</sup> JUNE 2022 AT 9.00AM** for the transaction of business as set out below.

---

#### Meetings and the Public

**Members of the public and press are warmly welcomed to attend but are requested to advise the Clerk of their attendance IN ADVANCE if possible.**

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part I (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at the meetings, during the allotted time in the Public Forum. Please raise your hand to speak and address questions and statements to the Chairman.

Signed

*Tristan Martens*

Chairman  
17<sup>th</sup> June 2022

Part I	Chairman to open the meeting to the public at 9am
1.	<b>APOLOGIES FOR ABSENCE</b>
2.	<b>DECLARATIONS OF INTEREST</b> Members to declare pecuniary and non-pecuniary interests on agenda items.
3.	<b>MINUTES OF THE LAST MEETING</b> The minutes of the meeting held on 16 <sup>th</sup> June will be agreed at the July Council meeting.
4.	<b>PUBLIC PARTICIPATION SESSION</b> This provides an opportunity for members of the public to raise questions relating to the items on the agenda. The Chairman will at his discretion then decide if he is able to answer the question(s) or propose to put the item on the agenda for the next meeting. Time for this session is limited to 15 minutes (03 minutes per person per item). See Standing Order 3. d
5.	<b>END OF YEAR FINANCE</b> a) To approve the internal audit report for 2021/22 from Mr John Lewis. b) To approve the bank reconciliation to 31/3/2022

	c) To approve the dates for Exercising Electors Rights from 23rd June to 21st July.
6.	<p><b>ANNUAL GOVERNANCE AND ACCOUNTING REPORT (AGAR)</b>  The internal audit page has been completed and signed by John Lewis.</p> <p>a) To approve the Annual Governance Statement 2021/22  The Clerk and Chairman to sign AGAR Section 1.</p> <p>b) To approve the Variance Report 2021/22</p> <p>c) To approve the Accounting Statements 2021-22 (AGAR Section 2) in conjunction with the variance report. The Clerk and Chairman to sign Section 2 of the AGAR form.</p>
7.	<p><b>MONTHLY FINANCE REPORT</b>  1) To note the monthly finance report on receipts and payments.</p>
8.	<p><b>DATE OF NEXT MEETING</b>  The next meeting will be held on Thursday, 28<sup>th</sup> July 2022 at 7pm in the Village Hall.</p>
	<b>CHAIRMAN TO CLOSE MEETING</b>