

## MINUTES

Minutes of the Annual Great Easton and Tilty Parish Council Meeting held on Wednesday 25<sup>th</sup> May 2022 at 7pm in Great Easton Village Hall.

### Present

Cllr Martens  
Cllr Hurst                    Cllr England  
Cllr Neale                   Cllr Claxton  
Cllr Thake                   Cllr Hahn

**In attendance:** Jackie Deane Locum Clerk, Ward Cllr Martin Foley and 12 members of the public.

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	Cllr Martens opened the meeting at 7pm for the Annual Meeting of the Parish Council
05.22.01	<b>ELECTION OF CHAIRMAN FOR THE CIVIC YEAR 2022-23</b> Cllr Martens was nominated by Cllr Hahn, seconded by Cllr England and duly elected as Chairman.
05.22.02	<b>ELECTION OF VICE CHAIRMAN FOR THE CIVIC YEAR 2022-23</b> Cllr England was nominated by Cllr Hahn, seconded by Cllr Claxton and duly elected as Vice Chairman.
05.22.03	<b>APPOINTMENT OF LOCUM CLERK</b> <b>Resolved</b> to appoint Jackie Deane as Locum Clerk (proposed by Cllr Hahn and seconded by Cllr England, all agreed).
05.22.04	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and accepted from Cllr Down.
05.22.05	<b>DECLARATIONS OF INTEREST FOR AGENDA ITEMS</b> DHCA members Cllrs Thake and Hurst declared a pecuniary interest in item 19, a request for a donation to the Community Association.
05.22.06	<b>MINUTES OF THE LAST MEETING</b> The minutes of 27 <sup>th</sup> April were approved as a true record, with additional wording (below) at the request of Cllr Neale, to record what he said in item 19. Insurance, for clarification as follows:  Cllr Neale reported that on 19 <sup>th</sup> February he had emailed the Chairman and copied in all councillors as to his concerns that the Parish Council was forging ahead without due diligence with regard to:- 1) Insurance 2) Who owned the land, i.e was it the jurisdiction of the River Authority or the Parish Council and 3) Exactly what our obligations were in this instance.  (Proposed by Cllr Hurst and seconded by Cllr Martens)
05.22.07	<b>APPOINTMENT OF REPRESENTATIVES</b> This item was deferred to the next meeting.

05.22.08	<p><b>RESIGNATION OF THE CLERK</b></p> <p>a) The Clerk’s resignation was noted. The Chairman reported that an exit interview has taken place and this matter will be discussed further in closed session at the next meeting.</p> <p>b) Delegated authority was agreed for the Locum Clerk to represent the parish council in urgent matters and with comments on planning applications.</p> <p>c) Arrangements for recruitment of a new parish clerk were agreed and the Locum Clerk was asked to assist with advertising the post with EALC and on the parish council website.</p>
05.22.09	<p><b>MATTERS ARISING FOR REPORT FROM THE LAST MEETING</b></p> <p>Cllr Neale asked for an update on the following matters:</p> <ol style="list-style-type: none"> <li>1. A request was made for use of the village hall for the soap box race in September – the Chairman confirmed that the Community Association can use the village hall during the event.</li> <li>2. Previous discussions on obtaining a quote to pipe the ditch near the Gt Easton playground had been investigated and these works would not be required.</li> <li>3. Previous insurance documents relating to the village bonfire and fireworks event were provided and handed to the Chairman for the Council’s records.</li> <li>4. An agenda item was requested for the next meeting to discuss resident participation in the control parking adjacent to the village green and preventing damage to it from passing vehicles.</li> <li>5. Village Hall – an agenda item requested at the next meeting to consider 3 quotes to purchase a commercial dishwasher.</li> <li>6. Clarification had been sought from the current insurer on cover for lighting the village beacons. A stand-alone policy for the beacon-lighting was also discussed.</li> </ol>
05.22.10	<p><b>PUBLIC PARTICIPATION SESSION</b></p> <p>1) Residents raised concerns over the Pickford’s Yard proposed development of 9 homes:</p> <ul style="list-style-type: none"> <li>• protecting the land within the conservation area</li> <li>• protect the area behind the cottages</li> <li>• protecting the village from further development in the future</li> <li>• preference for the development to have a house at the end of the access road, to prevent future development in the field beyond</li> <li>• ecology</li> <li>• if the parish council could secure a financial contribution to benefit the village</li> <li>• if the owner could be asked to gift the land behind The Endway Cottages to the parish council</li> <li>• resident claims that there are mistakes on boundaries drawn on the plans</li> </ul> <p>A resident asked why the developer had not consulted the parish council and why they have not addressed the concerns raised on the previous application.</p> <p>Mr Hutchins, who lives adjacent to the site, played a recording of bats which he had made in his garden at the weekend. This evidence shows that the ecology survey is inadequate and that an independent ecology survey should be done.</p> <p>The Chairman encouraged residents to send their comments to UDC.</p> <p>2) Report on two styles on the public rights of way that need repairing.</p> <p>3) The Chairman reported that the village hall will soon have an electronic locking system installed.</p>
05.22.11	<p><b>VILLAGE HALL BROADBAND</b></p> <p>The router needs to be on a higher shelf and the audio system has been Wi-Fi enabled.</p>
05.22.12	<p><b>NEIGHBOURHOOD PLAN</b></p> <p>The Parish Council has previously agreed that the parish boundary will be the Neighbourhood Plan area for designation. Forms have been received from UDC, to be actioned by the new Clerk.</p>
05.22.13	<p><b>DISTRICT COUNCILLOR AND COUNTY COUNCILLOR REPORTS</b></p> <p>Cllr Foley’s report will be posted on the Council’s website.</p>

	<p>Both he and Cllr Tayler would be keen for the meetings to return to Thursday evenings as they currently coincide with Little Easton meetings and they would appreciate being kept advised on dates for future meetings.</p> <p>Cllr Foley highlighted current issues in the county including a backlog in rectifying potholes, stolen drain covers and thefts of catalytic converters throughout Essex. UDC is offering a free etching service to make the car parts harder to sell.</p> <p>Cllr Foley explained his role on the health board at Essex County Council, being involved in a campaign regarding mental health issues in schools.</p> <p>As Ward Councillor, Cllr Foley gave an update on progress for the New Local Plan, where there is a slight delay in issuing the Regulation 18 public consultation to take place in the summer.</p>
05.22.14	<p><b>CLERKS REPORT AND CORRESPONDENCE</b></p> <p>None, due to the transitional arrangements.</p>
05.22.15	<p><b>FINANCE – STATEMENT AND PAYMENTS TO RATIFY</b></p> <p>This item was deferred to the next meeting.</p>
05.22.16	<p><b>PLANNING APPLICATIONS FOR COMMENT</b></p> <p><b>1) UTT/22/1324/FUL</b> - Demolition of existing builders yard structures and conversion of the site for the erection of 9 no dwellings with vehicular access.  <b>Little Brocks (Pickfords Yard), The Endway.</b>  <u>Comments:</u> Concerns over the impact on the Conservation Area, rear gardens fronting the highway, Upper Chelmer Valley landscape area, soil contamination, building heights, ecology, road access and displaced car parking. Suggest mitigation of</p> <ol style="list-style-type: none"> <li>1. A pavement along the Endway</li> <li>2. A hedge planted to screen the development from the countryside boundary, to be owned by the parish council.</li> <li>3. Request a financial contribution for maintenance of the hedge on the southern boundary and</li> <li>4. A preference for a decorative brick wall fronting the Endway.</li> </ol> <p><b>2) UTT/22/1198/HHF</b> - Section 73A Retrospective application for a detached open garden structure  <b>Sage Cottage The Endway Great Easton</b>  <u>Comments:</u> Request on site assessment and advice on the conservation area and neighbour impact.</p> <p><b>3) UTT/22/1433/FUL</b> - Demolition of existing buildings and the erection of five dwellings with associated garaging, landscaping and operational development (Following grant of prior approval for change of use to create five dwellings)  <b>Barns At Glebe Farm Mill End Green Road Great Easton Essex</b>  <u>Comment:</u> No objection</p> <p><b>4) UTT/22/1263/FUL</b> - Erection of 24 no. solar panels  <b>Dow Wood Cottage Mill End Green Mill End Green Road Great Easton</b>  <u>Comment:</u> – No objection</p>
05.22.17	<p><b>PLANNING DECISIONS</b></p> <p>The following UDC decisions were noted:</p> <ol style="list-style-type: none"> <li>1) UTT/22/0175/HHF Proposed amendments to previously approved extension and alterations including demolition of outbuildings and addition of a cart lodge, relocation of vehicular access at Copperfields, Duck Street, Cox Hill – Approved.</li> <li>2) UTT/22/0763/HHF Demolition of existing single-storey rear extension and erection of a new two-storey rear and part side extension at Kiffords, Dunmow Road – Approved</li> </ol>

05.22.18	<b>TILTY CHURCH CAR PARK</b> Cllr Down was due to report on this item, therefore it was deferred to the next meeting.
05.22.19	<b>REQUEST FROM DHCA FOR A DONATION</b> A request was made by the Duton Hill Community Association for a donation of £500 to the Duton Hill Summer Village Games. The event is to take place across the Five Parishes and is being advertised throughout the area. The money is requested for t-shirts and medals to commemorate the 2012 Olympics in the event to be held every 10 years. Members of the DHCA, Cllrs Thake and Hurst, recused themselves from a vote. The item was deferred to a future meeting, awaiting more information on how the proposal is costed and how the community association will be involved in the event.
05.22.20	<b>REPRESENTATIVE'S REPORTS (FOR ITEMS NOT ON THE AGENDA)</b> Cllr Hahn asked who is responsible for reporting back on the airport, as it is disappointing not to get any updates on such an important issue. The Chairman responded that Cllr Down is the person elected to report on Stansted Airport and he hoped that she might give an update at the next meeting. Action: For a link on the Parish Council website to the Stansted Airport residents' application form for reduced rates for drop-off.
05.22.21	<b>ITEMS FOR INCLUSION ON NEXT MONTHS AGENDA OR IN FIVE PARISHES MAGAZINE</b> Agenda items: Village Green parking and damage from passing vehicles – resident participation in a solution, quotes to purchase a new dishwasher.
05.22.22	<b>DATE OF NEXT MEETING</b> The next meeting will held on <b>THURSDAY, 16<sup>TH</sup> JUNE 2022, in closed session from 6.15pm and open to the public at 7.00pm in the Village Hall.</b>
	Being no further business, the Chairman closed the meeting at 9.08pm

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