

PARISH COUNCIL MEETING

AGENDA AND SUMMONS

All members of the Council are summoned to attend the meeting of **GREAT EASTON & TILTY PARISH COUNCIL** to be held in Great Easton Village Hall on **Thursday 30 March 2023 at 7.00pm** for the transaction of business as set out below.

Meetings and the Public

Members of the public and press are warmly welcomed to attend but are requested to advise the Clerk of their attendance IN ADVANCE if possible on parish.clerk@greateastonparishcouncil.co.uk or 01371 404220.

You are permitted to ask questions at the meetings, during the allotted time in the Public Forum. Please raise your hand to speak and address questions and statements to the Chairman.

If the Council needs to deal with personal or sensitive issues it may decide by a resolution to exclude the press and public during discussion of those issues.

Signed

Tristan Martens, Chairman

Agenda and summons prepared by the Clerk to the Parish Council and issued on 24 March 2023 *Kate Rixson*

	Chairman to open the meeting
1	Apologies for absence If accepted, the reasons for absence to be approved by resolution
2	Declarations of interest Members to declare pecuniary and non-pecuniary interests on agenda items.
3	Minutes of previous meetings To receive, consider, approve and sign as a correct record the minutes of the meeting held on Thursday 23 February 2023
4	Chair's report and matters arising from the minutes which are not on the agenda
5	Public participation session This provides an opportunity for: - members of the public to raise questions relating to the items on the agenda and for inclusion on a future agenda, and - members of the public and councillors declaring an interest to address the meeting in relation to the business to be transacted at the meeting. The Chairman will at his discretion decide whether he is able to answer any question(s) or propose to put the item on the agenda for the next meeting. Time for this session is limited to 15 minutes (3 minutes per person per item). See Standing Order 3d.
6	District councillor and county councillor reports as available
7	Clerk's report on items not listed separately on the agenda, and correspondence A written report will be available.

8	<p>To receive reports on progress on action points from previous meetings, including:</p> <ul style="list-style-type: none"> • Highways: hedge overhanging pavement and vegetation on pavement on B184 (Snow Hill to Duton Hill); damage to road along Chelmer • Preventing damage to Village Green from traffic – options (Cllr Stevens and Clerk) • Parking next to Tilty church (Chairman) • Bus service when fords flooded (Clerk) • Bus service including location of stops • Obtaining salt/grit bins and moving stock of salt (Chairman, Cllrs Stevens and Hurst and Clerk) • Airport representative for council (Chairman) • Work at Laundry Lane sports field (Chairman)
9	<p>Neighbourhood plan Progress report and recommendations (Cllr Lawson and steering group).</p>
10	<p>Resolution appointing new signatories to the NS&I Investment account holding parish council funds To appoint Katherine Rlxson (Clerk) and Tristan Martens (Chairman) as signatories for the Council’s NS&I Investment account, on condition that all applications to withdraw funds must be authorised by both.</p>
11	<p>Parish council financial reports and decisions</p> <ul style="list-style-type: none"> • To note receipts and payments since last meeting and note balance (a list and summary will be available at the meeting, or beforehand on request). • To report on change of mandate for TSB account. • To approve payments (a list will be supplied) to include: <ul style="list-style-type: none"> ○ Invoice for £28.78 from 123-Reg for new domain name (reimbursed to councillor 21 Feb 23) ○ Invoice 1146 £240 from Astley Digital for setting up website for Neighbourhood Plan SG and hosting site (paid) ○ Invoice 18554 £61.98 from Street Solutions UK for flood warning sign (to be reimbursed to Cllr Martens) ○ To reimburse donation to the British Red Cross for £500 made by Cllr Martens as approved at the meeting of 23 February 2023.
12	<p>To instruct Tees Solicitors to amend land registry entries for titles held by the parish council, to add the address of the council as the contact address and add the Charity Commissioners as custodian trustee of the Village Hall (fees attributable to the Village Hall Fund charity to be met by the Hall Fund).</p>
13	<p>Village Hall Fund charity financial report To note income and outgoings, and bookings.</p>
14	<p>Village Hall Fund charity decisions (the council acting as trustee) To set the date of 22 June 2023 at 7 pm for the first meeting of the council sitting as the Village Hall Trust committee. To approve payment of £73 for membership of RCCE for the Hall Fund charity To approve the appointment of Cllr Martens and the clerk as signatories to a new bank account with Unity Trust Bank</p>
15	<p>Planning applications, decisions and progress on planning matters - to include applications notified after agenda is published. A written report on the outcome and progress of previous applications will be available.</p>
16	<p>Receive representatives’ reports (for items not shown separately on the agenda)</p> <ul style="list-style-type: none"> • Open spaces (to include playing fields and play areas) • Footpaths, road safety and highways • River interests

	<ul style="list-style-type: none"> • Airport • Community activities and events • DUFC • IT, website and communications
17	<p>Resolution regarding membership of a pension scheme</p> <p>To resolve that:</p> <p>Notice having been given on 23 March 2023, and in accordance with the clerk’s contractual terms as confirmed by a resolution of the council on 28 July 2022 (minute ref 07.22.13), the position of Clerk is eligible for membership of the Local Government Pension Scheme operated by Essex County Council with effect from 1 July 2022.</p>
18	Items for inclusion on next meeting’s agenda or in the Five Parishes Magazine
19	Date of next meeting/annual meeting and assembly to be confirmed – Wednesday 17th May 2023 at 7 pm.
	Chairman to close meeting