

PARISH COUNCIL MEETING

AGENDA AND SUMMONS

All members of the Council are summoned to attend the meeting of **GREAT EASTON & TILTY PARISH COUNCIL** to be held in Great Easton Village Hall on **Thursday 23 February 2023 at 7.30pm** for the transaction of business as set out below.

Meetings and the Public

Members of the public and press are warmly welcomed to attend but are requested to advise the Clerk of their attendance IN ADVANCE if possible.

The agenda may be split into two parts. If the Council needs to deal with personal or sensitive issues it may decide by a resolution to exclude the press and public during discussion of those issues.

Members of the public are permitted to ask questions at the meetings, during the allotted time in the Public Forum. Please raise your hand to speak and address questions and statements to the Chairman.

Signed
Tristan Martens

Agenda and summons prepared by Kate Rixson, Clerk to Great Easton & Tilty Parish Council, and issued on 16 February 2023
Kate Rixson

	Chairman to open the meeting
1	APOLOGIES FOR ABSENCE If accepted, the reasons for absence to be approved by resolution
2	DECLARATIONS OF INTEREST Members to declare pecuniary and non-pecuniary interests on agenda items.
3	MINUTES OF PREVIOUS MEETINGS To receive, consider, approve and sign as a correct record the minutes of the meeting held on Wednesday 11 January 2023
4	CHAIR'S REPORT AND MATTERS ARISING FROM THE MINUTES WHICH ARE NOT ON THE AGENDA
5	PUBLIC PARTICIPATION SESSION This provides an opportunity for: <ul style="list-style-type: none">- members of the public to raise questions relating to the items on the agenda and for inclusion on a future agenda, and- members of the public and councillors declaring an interest to address the meeting in relation to the business to be transacted at the meeting. The Chairman will at his discretion decide whether he is able to answer any question(s) or propose to put the item on the agenda for the next meeting. Time for this session is limited to 15 minutes (3 minutes per person per item). See Standing Order 3d.

6	DISTRICT COUNCILLOR AND COUNTY COUNCILLOR REPORTS as available
7	CLERK'S REPORT ON ITEMS NOT LISTED SEPARATELY ON THE AGENDA, AND CORRESPONDENCE A written report will be available.
8	TO DECIDE WHETHER TO PROCEED WITH UTTLESFORD DISTRICT COUNCIL GARDEN WASTE SKIP SERVICE To decide whether to accept fortnightly service starting 4 March and ending 9 December charged at £88.20 per visit for 21 visits (total £1,852.20).
9	TO DECIDE ON A REQUEST FOR A GRANT TO THE DUTON HILL COMMUNITY ASSOCIATION FOR AN EVENT TO MARK THE CORONATION OF KING CHARLES III
10	TO CONSIDER ANY OTHER GRANTS TO BE MADE IN THE CURRENT FINANCIAL YEAR Including to Stansted Airport Watch £1,000.
11	TO APPROVE AN APPLICATION TO THE DISTRICT COUNCIL FOR GRANT FUNDS FOR THE CORONATION
12	TO RECEIVE REPORTS ON PROGRESS ON ACTION POINTS FROM PREVIOUS MEETINGS, including: <ul style="list-style-type: none"> • Highways: hedge overhanging pavement and vegetation on pavement on B184 (Snow Hill to Duton Hill); drains on The Endway; damage to road along Chelmer; damage to glass bricks on manhole cover on Endway (Clerk action points) • Preventing damage to Village Green from traffic – options (Cllr Stevens and Clerk) • Parking next to Tilty church (Chairman) • Bus service when fords flooded (Clerk) • Obtaining salt/grit bins and moving stock of salt (Chairman, Cllrs Stevens and Hurst and Clerk) • Airport representative for council (Chairman) • Work at Laundry Lane sports field (Chairman)
13	NEIGHBOURHOOD PLAN Progress report and recommendations (Cllr Lawson and steering group).
14	PARISH COUNCIL FINANCIAL REPORTS AND DECISIONS To note receipts and payments since last meeting and note balance. To sign and witness a resolution as requested by TSB to remove signatories who are no longer councillors, and add the clerk and a second named councillor as a signatory, on the parish council and Village Hall Trust bank accounts. To authorise the chairman and other councillors, as required, to sign a letter to NS & I to change address and authorities on the Investment Account. To approve payments (a list will be supplied) to include: <ul style="list-style-type: none"> • Invoice for tree surgery at Brocks Mead £780 plus VAT • Scribe accounts software £345.60 incl VAT (paid) • Subscription to Parish Online mapping service £84 incl VAT (to be paid) • For transporting road salt £55 (paid) • Invoice for repair of slide at Great Easton playground (amount to be advised) • Membership of Uttlesford Assoc of Local Councils £10 • Clerk's office expenses (amount to be advised)
15	ANNUAL REVIEW OF RISK ASSESSMENT
16	RESOLUTION TO APPROVE THE APPOINTMENT OF JOHN LEWIS AS AUDITOR FOR 2023
17	CLERK'S REPORT ON ELECTION TIMETABLE AND PROCEDURES A written timetable will be provided. Notice of the election will be called on 22 March 2023. Nomination packs will be available from about 22 February from the Uttlesford District Council website.

18	TO CONSIDER JOINING THE CAMPAIGN FOR A 20 MPH SPEED LIMIT Details have been circulated.
19	TO CONSIDER OFFERING SPACE AT BURNS RECREATION GROUND FOR ESSEX MEN'S SHEDS To respond to the request from the Essex Shed Network
20	TO DECIDE ON ATTENDANCE AT (VIRTUAL) PLANNING LIAISON MEETING ON 28 MARCH 2023
21	VILLAGE HALL CHARITY FINANCIAL REPORT To note income and outgoings, and bookings.
22	VILLAGE HALL CHARITY REPORTS AND DECISIONS (THE COUNCIL ACTING AS TRUSTEE) <ul style="list-style-type: none"> • To note payments and receipts since last report and note balance • To note the contents of the Scheme of 2006 from the Charity Commission • To fix a date for a meeting of the Trustee
23	PLANNING APPLICATIONS, DECISIONS AND PROGRESS ON PLANNING MATTERS - to include applications notified after agenda is published. A written report on the outcome and progress of previous applications will be available.
24	RECEIVE REPRESENTATIVES' REPORTS (FOR ITEMS NOT SHOWN SEPARATELY ON THE AGENDA) <ul style="list-style-type: none"> • Open spaces (to include playing fields and play areas) • Footpaths, road safety and highways • River interests • Airport • Community activities and events • DUFC • IT, website and communications
25	ITEMS FOR INCLUSION ON NEXT MEETING'S AGENDA OR IN FIVE PARISHES MAGAZINE
26	DATE OF NEXT MEETING TO BE CONFIRMED – THURSDAY 31st March 2023
27	Chairman to close meeting