

## PARISH COUNCIL MEETING

### AGENDA

All members of the Council are summoned to attend the **COUNCIL** meeting of **GREAT EASTON & TILTY PARISH COUNCIL** to be held in Great Easton Village Hall on **Thursday 27 October 2022 at 7pm** for the transaction of business as set out below.

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#### Meetings and the Public

**Members of the public and press are warmly welcomed to attend but are requested to advise the Clerk of their attendance IN ADVANCE if possible.**

The agenda may be split into two parts. If the Council needs to deal with personal or sensitive issues it may decide by a resolution to exclude the press and public during discussion of those issues.

Members of the public are permitted to ask questions at the meetings, during the allotted time in the Public Forum. Please raise your hand to speak and address questions and statements to the Chairman.

Signed  
*Tristan Martens*

Agenda and summons prepared by Kate Rixson Clerk to Great Easton & Tilty Parish Council and issued on 20 October 2022

	Chairman to open the meeting
1	<b>APOLOGIES FOR ABSENCE</b> If accepted, the reasons for absence to be approved by resolution
2	<b>DECLARATIONS OF INTEREST</b> Members to declare pecuniary and non-pecuniary interests on agenda items.
3	<b>CONSIDERATION OF CO-OPTION ONTO THE COUNCIL</b> <b>To resolve</b> to co-opt Mr J Stevens for the vacancy in the parish of Tilty. A declaration of acceptance of office to be made.
4	<b>MINUTES OF PREVIOUS MEETINGS</b> To receive, consider, approve and sign as a correct record the minutes of the meeting held on 29th September 2022.
5	<b>PUBLIC PARTICIPATION SESSION</b> This provides an opportunity for: <ul style="list-style-type: none"><li>- members of the public to raise questions relating to the items on the agenda and for inclusion on a future agenda, and</li><li>- members of the public and councillors declaring an interest to address the meeting in relation to the business to be transacted at the meeting.</li></ul>

	The Chairman will at his discretion decide if he is able to answer any question(s) or propose to put the item on the agenda for the next meeting. Time for this session is limited to 15 minutes (3 minutes per person per item). See Standing Order 3d.
6	<b>DISTRICT COUNCILLOR AND COUNTY COUNCILLOR REPORTS</b> as available
7	<b>CHAIR'S REPORT ON ITEMS NOT LISTED SEPARATELY ON THE AGENDA</b>
8	<b>CLERK'S REPORT ON ITEMS NOT LISTED SEPARATELY ON THE AGENDA, AND CORRESPONDENCE</b> A written report will be available.
9	<b>TO RECEIVE REPORTS ON PROGRESS ON ACTION POINTS FROM PREVIOUS MEETINGS, including:</b> <ul style="list-style-type: none"> <li>• Response to invitation for Uttlesford planning department manager and CEO to meet council (Clerk)</li> <li>• Speeding: response from PCSO (Clerk, cllrs)</li> <li>• Village Hall dishwasher installation (Cllr)</li> <li>• Village Green damage from traffic (Clerk)</li> <li>• Response to letter concerning closure of car park next to Tilty church (clerk)</li> </ul>
10	<b>PARISH COUNCIL MONTHLY FINANCE REPORT</b> To note funds received, payments made, and bank balances. To note payments made since last meeting. To approve payments as required (a list will be supplied by clerk before the meeting if possible).
11	<b>TO APPROVE REIMBURSEMENT OF CHAIR'S EXPENDITURE ON BEHALF OF THE COUNCIL AND VILLAGE HALL TRUST</b> To consider receipts and invoices and approve payments to Cllr Martens.
12	<b>VILLAGE HALL MONTHLY REPORT</b> To note income and outgoings, and bookings. To make decisions as required, by councillors sitting as trustees.
13	<b>NEIGHBOURHOOD PLAN</b> To consider and decide whether to set up a working party and committee.
14	<b>PLANNING APPLICATIONS, DECISIONS AND PROGRESS ON PLANNING MATTERS</b> - to include applications notified after agenda is published A written report will be available.
15	<b>TO RECEIVE REPRESENTATIVES' REPORTS (FOR ITEMS NOT SHOWN SEPARATELY ON THE AGENDA)</b> <ul style="list-style-type: none"> <li>• Open spaces (to include playing fields and play areas)</li> <li>• Footpaths, road safety and highways</li> <li>• River interests</li> <li>• Airport</li> <li>• Community activities and events</li> <li>• DUFC</li> <li>• IT, website and communications</li> </ul>
16	<b>ITEMS FOR INCLUSION ON NEXT MEETING'S AGENDA OR IN FIVE PARISHES MAGAZINE</b>
17	<b>TO RESOLVE TO EXCLUDE THE PUBLIC AND PRESS WHILE DISCUSSION TAKES PLACE ON A CONFIDENTIAL MATTER</b> To approve salary budget 2023-24.
18	<b>DATE OF NEXT MEETING – THURSDAY 24<sup>th</sup> NOVEMBER 2022</b>
19	Chairman to close meeting